

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, February 12, 2019, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

## 1.01 **Call to Order:**

Mrs. Kinser called the meeting to order at 6:00 p.m.

## 1.02 **Roll Call:**

Present:

Rachel Hernandez  
Gilberto Mendez  
David Snider  
Dolores Kinser, President Pro Tem

JoEtta Gonzales, Ed.D., Superintendent  
Tom Wohlleber, Chief Financial Officer  
Lisa Bradshaw, Director  
Jennifer McClintic, Director  
Brenda Tijerina, Director  
Jeff Lavender, Director  
Mike Cruz, PIO  
Sherrie Gill, Secretary

Also Present:  
See Exhibit 1

Azure Sullivan, Principal  
Joanne Kramer, Principal  
Robin Rosales, Principal

Press: Kevin Reagan  
Casa Grande Dispatch

Absent:  
Judee Jackson, President

1.03 Ms. Hernandez led the Pledge of Allegiance.

1.04 A moment of silence was observed.

## 2.01 **Agenda Adoption:**

Mr. Mendez moved that:

"The agenda be accepted and adopted, as presented."

Ms. Hernandez seconded the motion. Board members voted as follows and the

motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

- 3.01 Mrs. Kinser called for objections from Board members, staff, and the public regarding consent agenda items.

Ms. Hernandez moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

- \*4.01 The minutes of the January 15, 2019 Regular Meeting were approved by the Governing Board.
- \*4.02 The minutes of the January 15, 2019 study session were approved by the Governing Board.

**5. Audience with Groups or Individuals:**

- 5.01 Dr. Gonzales recognized the Casa Grande Rotary Club students of the month for February, as follows: Elizabeth Cook, 8th grade, Cactus; Samantha Soto, 8th grade, Casa Grande Middle School; Raphael St. Aude, 8th grade, Villago. Mr. Snider assisted in presenting certificates to the students.
- 5.02 Norm Sam from the Sunrise Optimist Club recognized fifth grade students from Ironwood Elementary School as students of the month for January. The students must be in good standing with positive leadership traits, must have an active interest in community service, and must be considered role models. The following students were recognized: Karlie Roberts and Jetcel Rodriguez.

The following students from Evergreen Elementary School were recognized as students of the month for February: Adrian Morales Levario and Natalie Lankford.

5.03 The winners of the 2018-19 District Spelling Bee and their parents were invited to the meeting. Dr. Gonzales recognized the following: 1st Place - Ali Johnson, 5th Grade, Desert Willow; 2nd Place – Caitlin McLaughlin, 6th Grade, Cactus Middle School; 3rd Place - 7th grade student, Villago Middle School. The students will participate in the Pinal County Spelling Bee on February 15, 2019.

Dr. Gonzales recognized and expressed appreciation to the Kiwanis Club of Casa Grande, who provided the trophies and lunch for the students; and to John Davis, the announcer, as well as the following judges: Paul Beatty, Linda Lewandowski, and Keith Miller.

5.04 Dr. Gonzales recognized #BeKind Award recipient, Ironwood teacher, Micaela Jimenez.

6.01 The Superintendent recommended the Board accept the following donations:

Kiwanis Club of Casa Grande donated \$100 towards the District’s spelling bee.

Chick-Fil-A of Casa Grande donated kid meals to all District Spelling Bee participants.

Google LLC is donating the cost of 3 days of training for 35 teachers and staff through edTech Team, 35 vouchers for Google Certified Educator Level I exam, and food, beverages, and snacks during the training. The total value is \$12,000.

Trinity Baptist Church donated \$100 worth of incentives for I-Ready to Evergreen Elementary.

Pedro Muñoz donated \$125 to help buy coats for children in need.

Mr. Snider moved that:

“The donations be accepted, as read.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

6.02 A power point presentation showing the guidelines of uses of the new logo was provided to Board members prior to the meeting. The new Casa Grande Elementary

School District logo was revealed to the Governing Board. Different uses of the new logo were discussed. The Board expressed their thanks to the committee.

- 6.03 A memorandum from Mrs. McClintic regarding the Recommendation to expand preschool programming to two elementary school sites had been included in the Board’s information.

The Early Childhood Learning Center (ECLC) opened its doors to our community in 2011 to support students with special education needs and preschool aged students. Currently we have a waiting for students to attend our preschool. In order to support our students receiving support before they start kindergarten, we would like to expand our preschool into more of our elementary schools. In an effort to get the strongest start possible, we are considering starting the expansion in two schools for the 2019-2020 school year. Evergreen and Cholla Elementary Schools were selected due to their central location, the availability of space, and the desire of their leadership to embrace the program. There will be one 4-year-old classroom at each site with the capacity for 24 students. We would like to have 12 students with special education needs and 12 tuition paying students in each class.

Ms. Hernandez moved to:

“Approve the expansion of the preschool programming for the 2019-2020 school year.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

- 6.04 Mrs. Muñoz presented information on proposed Out-of-School Time Programming.

Many families in the Casa Grande Elementary School District are in need of out-of school time programming for their children due to busy work schedules. While our current relationship with Boys and Girls Club meets the needs of approximately 400 families, we have numerous children going home unattended each day. By bringing in programming that would be academic and socially based, our District is opening opportunities to more meaningfully engage our students and help them stay positively directed outside the school day. Our leadership team has researched providers of this service, and is interested in moving forward in developing a Memorandum of Understanding (MOU) with Champions Before and After School program. There are seven school sites that are interested in offering this programming: Palo Verde, Evergreen, Cholla, Desert Willow, Saguaro, Mesquite

and Cottonwood. The program will entail no monetary cost to the District, but may involve some in-kind services and shared responsibilities related to use of facilities that will need to be determined and mutually agreed upon with advisement from legal counsel.

Champions was the only program that fulfilled the requirements we were looking for. Not only do they fulfill the requirements, but they also have an extensive curriculum. Some of the areas that they focus on in the before and after school programming are character development, community, creative expression, executive function (which is self-control regulation), and literacy. If we do enter into an MOU with Champions, we are going to look at some summer school and out-of-school programming for break times and early release days. The summer camp can go ten weeks, with a different camp theme each week. Parents could then choose which weeks their student attends. Camp themes include: community service, computer free coding, spy school, junior inventors, oceanography and circus science.

It is recommended the Board approve the District moving forward in conversations with legal counsel to develop a possible MOU with Champions Before and After School Programs.

Mr. Snider moved to:

“Approve the district’s request to move forward in conversation with legal counsel to develop a possible MOU with Champions Before and After School Programs.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

6.05 A copy of the 2020-2021 school calendar was included in the Board’s information.

Our district met with the Casa Grande Union High School District earlier this year and agreed to support the attached 2020-2021 calendar. For the 2020-2021 school year, we are proposing three work days as the school year start days and move the fourth day to the spring semester right after winter break. This allows an opportunity for principals, teachers and support staff to engage in professional development in both semesters, and allows for mid-year course corrections if needed.

Mr. Mendez moved to:

“Adopt the 2020-2021 school calendar as proposed.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

- \*6.06 A copy of the FY18 Amended Annual Financial Report was included in the Board’s information. The Amended Annual Financial report (AFR) represents the financial activity for 2017-2018 as budgeted and as actually recorded by the District for the fiscal year. A summary of the report must be published on the District’s website. Individuals will be able to access the full report via a link on our website. Board members approved the 2017-2018 Amended Annual Financial Report and authorized its transmission to the ADE.
- \*6.07 A memorandum from Mr. Wohlleber regarding the extension of a contract for auditing services was provided to Board members prior to the meeting. Board members approved the extension of a contract to Heinfeld, Meech & Co., P.C., for auditing services for the year ending June 30, 2019, for a fixed cost of \$40,300.
- \*6.08 A memorandum from Mr. Wohlleber regarding authorization to dispose of surplus items was included in the Board’s information. The District is able to sell obsolete and unused items through Sierra Auctions. Board members authorized the disposal of surplus property, as proposed.
- \*6.09 A memorandum from Mr. Wohlleber regarding Approval of Cooperative Purchasing Agreement for Online Prospective Bidders List was provided Board members prior to the meeting. Board members approved the cooperative purchase agreement with Yuma High School District and Yuma Educational Purchasing Association to maintain and provide a central online prospective bidder list services to be used by our district.
- \*6.10 Board members approved the gifted scope and sequence for 2018-2019, a copy of which had been provided to them prior to the meeting.

**7. Instructional Programs:**

No items this meeting.

8. **Personnel:**

\*8.01 The following certified personnel actions were ratified by the Governing Board:

Authorization to Issue Employment Contracts and Work Agreements: Contracts and work agreements will be issued to certified staff. The contract language will be the same as that used for 2017-18 contracts. Once a salary recommendation has been approved by the Governing Board at a future meeting, each employee will receive a Statement of Salary.

The following language will be included in each contract (although the job titles would vary):

In consideration for Teacher's satisfactory performance of services, the District agrees to pay Teacher, in addition to any fringe benefits provided by District policy, not less than the total contract amount for 2018-2019; however, reduced enrollment, legislative action, funding cuts, delays, or other occurrences beyond the District's control may result in reduced funding. In such event, the Governing Board may, in its discretion, reduce salaries or reduce the number of teachers or employees. The District may provide incidental food and/or beverages at mandatory staff meetings, in-services and staff development activities/trainings, in order to foster good working relations and to encourage and reward staff participation. Teacher acknowledges that teacher's salary is contingent upon final approval of the District's budget for the 2019-2020 school year as required by A.R.S. § 15-905 and the District's receipt of anticipated funding for fiscal year 2018-2019 from the Arizona Legislature and any other funding source. The District will issue a Statement of Salary to confirm the final salary, which Statement shall become a part of this contract.

CGESD Career Camp Director: The board approved the addition of a Career Camp Director as an extra-duty, extra-pay position. The sum of \$500/month is proposed for the five-month (February through June) period, for a total of \$2,500.

Request to be Released from Certified Contract: Nicole Nanny, Behavior Intervention Specialist, Casa Grande Middle School, effective January 22, 2019 without the assessment of liquidated damages.

Ratification of Certified Personnel Employment: Vicki Sutera, Teacher-Vocal/Music, Cholla Elementary.

Ratification of Certified Personnel Resignations Effective May 22, 2019: Nola Freed, 1<sup>st</sup> Grade, Cholla; Abigail Meerdink, 1<sup>st</sup> Grade Mesquite; Sarah Newell, 1<sup>st</sup> Grade, McCartney Ranch; Hayley Pedersen, 3<sup>rd</sup> Grade, Palo Verde; Megan Pena, Kindergarten, Cholla; Devon Talcott, 3<sup>rd</sup> Grade, Evergreen.

Professional Growth Supplemental Agreements: The Board approved supplemental agreements to 2018-19 contracts in recognition of professional growth for individuals identified. The new salary amounts will be reflected on the February 22, 2019 payroll.

\*8.02 The following classified personnel actions were ratified by the Governing Board:

Notification of Intent to Retire Effective at Conclusion of Contract Year 2018-19/Request for Benefits: Earl Wallace, Skilled Maintenance Worker, Facilities, effective June 30, 2019. Based on age and years of service, Mr. Wallace is eligible for the \$1,000 retirement bonus and the payment of unused leave at the rate of \$35 per day.

Proposed Nutrition Services Staffing Changes: The Board approved Nutrition Services Staffing Changes as proposed.

Request for Extended Leave of Absence: Roberta Williams, Special Education Educational Assistant, CGMS. The Board approved Ms. Williams' request for extended leave through November 6, 2019.

Classified Personnel Employment: Ruth Castillo, Bus Driver-Special Needs, Transportation; Aryn Chaput, Ed. Asst./Crossing Guard/Noon Asst., Evergreen; Irma Chavarin, Central Kitchen Manager-ACR, McCartney Ranch; Marjorie Clark, Educational Asst.-Title I, Evergreen; Lori Fritz, Bus Driver Trainee, Transportation; Noah Furr, Bus Driver, Transportation; Alysia Ornelas, Speech Language Pathology Asst., Learning Support; Mercedes Ramirez Gutierrez, Special Education Specialist, Mesquite; Tammy Rodriguez, Van Driver, Transportation; Idella Ross, Health Technician, Desert Willow; Mona Lisa Speers, Administrative Assistant, Mesquite; Shari Zambrano, Educational Specialist Kinderplus, Desert Willow.

Superintendent's Acceptance of Classified Personnel Resignations: Ryann Barrett, Educational Asst./Crossing Guard, Noon Aide, Palo Verde, effective January 29, 2019; April Blaine, Relief Bus Driver/Dispatcher, Transportation, effective February 1, 2019; Kristen Calvert, Title I Educational Assistant, McCartney Ranch, effective January 31, 2019; Michelle Cooper, Assistant Manager-Nutrition Services, Villago, effective January 25, 2019; Darrell Francis, Bus Driver, Transportation, effective February 5, 2019; Lori Fritz, Bus Driver Trainee, Transportation, effective February 4, 2019; Adam Hernandez, Groundskeeper, Facilities, effective January 16, 2019; Michael Hernandez, Computer Lab Para, Cottonwood, effective January 18, 2019; Lisa Jorgenson, Bus Driver-Special Needs, Transportation, effective January 15, 2019; Michele McKenzie, Special Ed-Specialist, Desert Willow, effective January 23, 2019; Georgina Valdez, Bus Driver, Transportation, effective January 4, 2019; Veronica Wooten, Transportation Assistant, Transportation, effective January 9, 2019.

Reclassification of Classified Personnel: Denise Acosta, Bus Driver, Transportation; Pamela Adams, Router/Bus Driver, Transportation; Kimberly Edwards, Computer Lab Para, Cottonwood; Dawn Godsey, Food Services Manager, Evergreen; Kerri Mumme, Relief/Dispatcher, Transportation; Walter Nielsen Parmer, Warehouse Lead, Nutrition Services; Tabitha Picone, Educational Assistant-2<sup>nd</sup> Grade, Saguaro; Angela Vayas, Special Needs-Bus Driver, Transportation.

Ratification of Substitute Employment: Anitra Gardner, Bus Driver.

**9. Pupil Personnel**

No items this meeting.

**10. Buildings and Grounds:**

No items this meeting.

**11. Reports:**

11.01 The student activities report for January, 2019, had been provided to the Board prior to the meeting.

\*11.02 The financial report for January, 2019 had been provided to the Board prior to the meeting.

\*11.03 The lunch menu for students had been provided to the Board prior to the meeting.

\*11.04 The vehicle status report for December 16, 2018 to January 15, 2019 had been provided in the Board's information.

\*11.05 The vehicle maintenance report for December 16, 2018 to January 15, 2019 had been provided in the Board's information.

\*11.06 The weekly attendance reports for January 16, January 23, January 30, and February 6, 2019 had been provided to Board members prior to the meeting.

\*12.01 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.

13.01 The next regular meeting will be held on Tuesday, March 12, 2019, at 6:00 p.m.

**14.01 Call for Audience Questions Pertaining to Agenda Items and Items of Interest**

No calls to the public.

15.01 Mrs. Kinser adjourned the meeting at 6:57 p.m.

Respectfully submitted,

Date Approved: 02/12/19

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President